

Arkansas Army National Guard

Announcement for Active Guard Reserve (AGR) Position Vacancy Announcement

SECTION I: Administrative

(Authority: Title 32 USC 502(f), AR 135-18, NGR (AR) 600-5)

Position Title: RNCO	Position Number: 20-008A	Open Date: 9 January 2020 Close Date: 22 January 2020
MOS/Branch of Position: 13J	Position PULHES: 222222	Enlisted Not to Exceed SFC/E-7
HRO Point of Contact		Duty Location
Human Resource Office Telephone#: (501) 212-4201		HHB 1/142d FA Bentonville, Arkansas

SECTION II: Area of Consideration

(1) Priority Placement Roster; (2) Lateral (Military Occupational Specialty (MOS) or MOS's listed Onboard AGR only) submit lateral request; (3) AGR Promotion List; (4) Onboard AGR members of the Arkansas Army National Guard (AR ARNG) who possess the required MOS;

SECTION III: Qualification Requirements (Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.)

Note: Onboard AGRs must have completed 18 months in current assignment

- **Lateral:** Must be a current onboard AGR member of the AR ARNG, possess Military Occupational Specialty (MOS) 13J and minimum grade of SFC/E-7.
- **Onboard Non-MOSQ ONLY:** Must be in a minimum grade of SSG/E-6. Must possess or be able to obtain MOS 13J.
- **Medical Qualifications:** Soldiers with a numerical indicator of P3 or P4 in any profile factor (PULHES) must have been determined fit for duty and world-wide deployable by a Medical Review Board. Soldiers with outstanding medical issues (temporary profiles) are not qualified for entry into the AGR Program.
- **Other Requirements:** Upon selection, must complete mandatory Full-Time Support (FTS) training at the Professional Education Center (PEC) within 6 months of assignment if applicable. **Note:** Individuals who exceed the maximum grade of this position (see Military Grade Requirement above) may apply; however, they will be required to accept an administrative reduction in grade prior to being placed into this position. **Upon selection for this position, individual must possess or initiate a National Agency Check with Inquiries (NACI) background investigation. A favorable determination based upon investigative results is mandatory for this position. Failure to meet these requirements will result in termination of employment.**

SECTION IV: Placement Factors

Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for TDY purposes. Must meet the requirements of AR 600-9 (height/weight). Must meet the requirements of chapter 3 in lieu of chapter 2, as per AR 40-501, for accession into the AGR program. Must meet the requirements of Chapter 2, (except as noted above) NGR 600-5 prior to appointment. Upon selection, will be assigned to a compatible military position in **HHB 1/42d FA, MOS 13J**. Must reside or agree to move within commuting distance of duty position. Onboard AGR soldiers will meet the minimum criteria of NGR 600-200. POSSIBLE 3-YEAR ASSIGNMENT AS A RECRUITING AND RETENTION NCO DURING SELECTEE'S CAREER.

SECTION V: Summary Of Duties

The selectee serves in a dual status role status as the HHB Readiness NCO. As the HHB RNCO, the selectee is responsible for maintaining training management to increase unit Readiness in accordance with the Sustainable Training Model (SRM). Directly supervises a full time training NCO, a fulltime supply NCO and a full time admin supply NCO. Is the unit commander's full time representative regarding day to day functions of the unit. Prepares plans and reports pertaining to readiness and mobilization. Assists in planning OPORDS, FRAGORDS, and WARNORDS regarding all Fire Direction Control. Reads, translates, and executes OPORDS FRAGORDS, and WARNORDS from higher headquarters. Responsible for the day to day execution and supervision of training, mobilization planning, logistics, administrative, and command readiness relating to the welfare of Soldiers, armory maintenance and upkeep, and the physical security. As the day to day acting unit commanders representative the selectee must conduct reports regarding all administrative functions, personnel strength and accounting, Commander's Critical Information Requirements as well as Serious Incident Reports. The full time unit readiness NCO is the primary manager and trainer regarding all functions of the Organizational Inspection Program and all subsequent inspections, Directly responsible as the Facilities Manager, Unit Safety NCO, Physical Security Manager, Platoon Sergeant, Force Protection NCO. Performs other duties as assigned. As a 13J Senior Fire Control NCO of a General Support MLRS Field Artillery Battalion, duties will include: supervise all fire direction operations including preparation for all operations, managing execution of all fire direction operations, establishing and sustaining communications across all mission command platforms associated with Fire Direction and Fire Control; all Advanced Field Artillery Tactical Data Systems (AFATDS), the Global Broadcast Service (GBS), the primary Joint Capabilities Release (JCR), and primary tactical High Frequency (HF) Radio. Supervises all fire mission processing, fire support planning, fire support execution, movement control, field artillery mission support, field artillery fire direction operations, fire plan scheduling and entry of commanders guidance. Computes and verifies accuracy of firing safety data every month and updates/maintains all current situation data. Plans, creates, conducts, and evaluates the 13A/J manual safety program in support of and in the absence of the battalion fire direction officer in direct coordination with the battalion master gunner. Supervises the performance of all fire control operators and all organizational maintenance on section vehicles and equipment. Directs troubleshooting of AFATDS hardware, software, database and communications to ensure continuity of operations year-round. Must have direct knowledge of automated personnel systems such as SIBx, DPRO, IPPS-A, My Unit Pay, etc. Must have direct knowledge of AR 220-1, TM 9-1015-260-10 (NOV2017), ATP 3-09.50, TC 3-09.8, TC 3-09.8, ST 6-50-20, ST 6-50-20, ATP 3-09.30, ATP 3-09.02, ATP 3-09.12, ATP 3-09.23, ATP 3-09.42, Joint Publication 3-09 (APR2019), Chaffee Range Reg 385-63-1 (JAN2012), DA PAM 385-63 (APR2014), AR 385-63 (30JAN2012), AR 623-3 (JUN2019). Performs additional duties as assigned.

SECTION VI: Instructions for Applying. Applications must be emailed to HRO. The email address for HRO is: ng.ar.aranng.mbx.hro-jobs@mail.mil. E-mailed applications must be submitted in one .pdf file unless prior coordination has been made to submit the application in a different format. Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement. Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained on a separate attachment. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given.

Submit the following required attachments to the NGB 34-1 in the order listed below

1. **NGB 34-1- Application for Active Guard/Reserve (AGR) Position. NGB 34-1 must be signed in original ink/digital signature.**
2. **MEDPROS Individual Medical Readiness (IMR) Report** within the last 12 months.
 - * Soldiers with any type of permanent profile must include a current copy of their **DA Form 3349**. Ht/Wt must be listed on either the IMR or DA 705, or both.
3. **DA Form 705**, APFT Scorecard (must be within 12 months). Ht/Wt must be listed on either the IMR or DA 705, or both.
4. **Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females).**
 - * If your weight on any document you submit with your application exceeds the screening table weight allowed in accordance with Army Regulation 600-9 you must include a Body Fat Content Worksheet.
5. **Enlisted Records Brief (ERB)/Officer Records Brief DA Form 4037 (ORB)**
 - * If ERB does not include ASVAB scores, you must also attach **DD Form 1966/1 or other record of ASVAB scores/course completion.**
6. **Last three (3) current NCOERS and/or OERs**, (E-5 and above only).
 - * Missing reports should be explained utilizing a memorandum for record to address due or overdue reports not filed in in the Soldiers IPERMS account. (Due or Overdue is determined by the date on our last OER/NCOER).
7. **Retirement Points Accounting Statement (RPAS) Statement (Within last 30 days).**
8. **SF 181, Race and National Origin Identification**

Equal Opportunity

The Arkansas Army National Guard is an equal opportunity employer and prohibits employment discrimination on the basis of race, color, and national origin as such all applications for this position will receive equal consideration.